



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 21st July 2026, at Cedar House, New Road, North Walsham NR28 9DE

Present: E Seward (ES), B Wright (BW), L Eastwick (LE), P Brand (PB),

Town Clerk: Wendy Murphy

Finance Officer: Jess Page

Members of Public: 0

The meeting opened at 18:30pm

1. TO RECEIVE APOLOGIES FOR ABSENCE

Robert Reid (RR)

2. DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

LE – Poppies

ES - NWIB

3. TO APPROVE MINUTES OF PREVIOUS MEETING - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

It was **RESOLVED** that the minutes of the Committee Meeting held on 2nd June 2026 be agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

None

5. TO RECEIVE AN UP-TO-DATE BUDGET STATEMENT

This was received and noted

6. TO RECEIVE A REPORT AND UP-TO-DATE FORECAST FOR 2026/2027

This was received. A full forecast will be delivered at the September meeting along with updated cost codes and cost centres

7. TO RECEIVE A REPORT ON THE WORK NEEDED TO THE CHURCHYARD WALL AND MAKE ANY DECISIONS

This was received and it was agreed to proceed with the report and appoint HM Pant & Groundworks. The cost for this £18,160.00 + VAT will be split and come out of the New Cemetery Reserve and the Capital Cemetery Reserve

8. TO RECEIVE ANY GRANT APPLICATIONS

Friends of Poppies – Town Clerk Report. LE left the room. The committee received the report, and it was agreed that the monies that had been collected (£3160.50) by poppies should be donated to the War Memorial Charity and the kitchen should be purchased with funds from this charity. The cost of this is £4725.00

NWIB Donation – The clerk confirmed that all documentation had been received, and it was agreed to make the donation of £3k to NWIB as agreed in the budget. ES abstained.



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9. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

Budget
Reserves
Asset Register

10. DATE OF NEXT MEETING

22nd September 2026 6.30pm

Meeting closed at 7.15pm

11. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

To receive UpToDate staff costs.
These were received and discussed