



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 16th December 2025 at Cedar House, 3 New Road, North
Walsham NR28 9DE

Present:

Town Councillors: B Wright (Chair) (BW) T Scannell (TS) R Smith (RS)
E Seward (ES) H Richardson (HR) R Reid (RR) (arrived 18.42)
P Heinrich (PH) J Reid (JR) P Brand (PH)

District Councillors: M Gray (MG), L Shires (LS), K Leith (KL), P Heinrich (PH)

County Councillor: L Shires (LS), S Penfold (LS)

Town Clerk: Wendy Murphy (WM)

Members of Public: 3

The meeting opened at 18.30.

1. **APOLOGIES FOR ABSENCE** - (To be recorded, the Town Clerk should be notified no later than 17:00 on the day of the meeting)
Apologies were approved from L Eastwick
2. **DECLARATIONS OF INTERESTS & REQUESTS FOR DISPENSATIONS** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
PH – Planning, ES – NWIB
3. **MINUTES** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)
It was **RESOLVED** that the minutes from the Full Council Meeting 25th November are signed as a true record.
4. **TO RECEIVE INFORMATION ON MATTER ARISING FROM PREVIOUS MEETINGS NOT ON THE AGENDA**
The Clerk gave an update to her report that had already been distributed, it was noted that the sleigh and reindeer had been extremely successful. Accessibility was discussed and the clerk will look at this for next year.
5. **TO RECEIVE MAYOR'S ANNOUNCEMENTS**
No announcements were made
6. **CO-OPTION**
It was **AGREED** to accept P Woods as a member; The declaration was signed in front of the clerk.
7. **OPEN FORUM FOR PUBLIC PARTICIPATION**
 - 7.1. District Councillors
LS gave information on planning application PF/25/2699. She has attended Millfield School to find out what their plans are for the coming year. Norwich Road flooding is being investigated.
PH confirmed that the Local Plan should be signed of tomorrow. The algae on Church slope in North Walsham has been reported to NNDC
KL gave an update on NWIB grant application and their planting ambitions for North Walsham.

Signed:

Date:

1 of 3



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 16th December 2025 at Cedar House, 3 New Road, North Walsham NR28 9DE

MG gave an update on Bins in the Market Place. He has also chased up about the algae. He confirmed that mobile data is being investigated. He confirmed that he will be chasing pavement repairs in the Market Place.

7.2. County Councillors

SP confirmed that they Mayoral elections have been postponed until 2028, the County Council elections should be going ahead in 2027. Residents in Mill Road have asked if there could be an extension of the yellow lines SP is going to revisit this again to see if this would be possible. ES confirmed that the Finance Committee will be recommending to Full Council that £10k be earmarked for Kings Arms Street Pavements. LS gave a report on potholes and drains; these are all waiting to be repaired.

7.3. Police – No report

7.4. Public - (Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

No comments made

8. FINANCE

- 7.1 It was **RESOLVED** to approve the Expenditure since November meeting
- 7.2 It was **RESOLVED** to approve the Income since November meeting
- 7.3 Bank Reconciliation up to 30/11/2025 was received
- 7.4 A summary of Receipts and Payments was received
- 7.4 It was **RESOLVED** to accept the Budget for 2026/2027
- 7.5 It was **RESOLVED** to agree a Precept figure for 2026/2027 of £463,600
- 7.6 It was **RESOLVED** to agree the recommendations from the Finance Committee Meeting
- 7.7 It was **RESOLVED** to agree the amendments to the Financial Regulations

9. CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- 9.1. Correspondence: - None
- 9.2. Clerk's decisions – (Urgent, essential, health & safety or any large transactions up to £3k the Clerk deems necessary as Financial Regulations 5.9)
None Made

10. TO DISCUSS AND AGREE RESPONSES TO PLANNING APPLICATIONS UP TO 16th DECEMBER 2025

- **PF/25/2603 9 & 7B Mundesley Road, North Walsham**
Change of use of hairdresser salon to residential accommodation to serve existing dwelling (no. 9), and raising of rear flat roof of adjacent dwelling (no. 7)
No Objection
- **PF/25/139 Little House, Little London Road, Little London, North Walsham**
Re- Consultation, Construction of two-storey dwelling (self-build)
No Objection



NORTH WALSHAM TOWN COUNCIL

Minutes of the Council Meeting

held on Tuesday 16th December 2025 at Cedar House, 3 New Road, North
Walsham NR28 9DE

- **PF/25/2675 49 Acorn Road, North Walsham**
Demolition of conservatory and erection of rear single storey extension
No Objection
- **PF/25/2699 19 Mundesley Road, North Walsham, Norfolk, NR28 0DA**
Change of use of Shop (Class E) to hot food takeaway (sui generis),
installation of extraction and ventilation equipment and minor external
alterations.
This appears to be for a Dominos takeaway. The Council had **No Objection** but wanted it noted
that car park next door must be used for deliveries and pickups.

13. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at
least **7 clear days** before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

14. DATES OF FORTHCOMING MEETINGS

Finance Committee – Tuesday 6th January 2026 6.30pm

Development & Amenities Committee – Tuesday 20th January 202 6.30pm

Full Council – Tuesday 27th January 2026 6.30pm

Meeting closed at 19.39