



# NORTH WALSHAM TOWN COUNCIL

## Minutes of the Finance Meeting

held on 21st April 2026, at Cedar House, New Road, North Walsham NR28 9DE

**Present:** E Seward (ES), B Wright (BW), L Eastwick (LE)

**Finance Officer:** Jess Page

**Members of Public:** 0

The meeting opened at 18:33pm

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

None

**2. DECLARATIONS OF INTEREST** - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)

ES – NWIB

LE - Poppies

**3. TO APPROVE MINUTES OF PREVIOUS MEETING** - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

The minutes of 3<sup>rd</sup> March 2026 and 14<sup>th</sup> April 2026 (which had been previously circulated) were signed as a true record.

**4. UPDATE ON MATTERS FROM PREVIOUS MINUTES**

War Memorial Charity meeting took place 31.03.2026

**5. OPEN FORUM FOR PUBLIC PARTICIPATION**

(Standing Orders: 3e-Items on this agenda; 3f-Total duration max 15mins; 3g-Max 3mins per person; 3h-Questions do not require a response at this meeting)

None

**6. TO RECEIVE ANY GRANT APPLICATIONS**

As proposed by LE and seconded by BW and with all in favour it was agreed to give a £750 grant to North Walsham Fun Day towards the cost of toilet facilities for the event. It was agreed to accept this grant with the Town Clerk to oversee the completion of risk assessments from the organisers and receive relevant insurances

**7. TO RECEIVE AN END OF YEAR BANK RECONCILIATION**

The committee received up to date end of year bank reconciliation

**8. TO RECEIVE AN END OF YEAR BALANCE OF ACCOUNTS**

The committee received up to date end of year balances of all accounts held. It was noted that the asset register is subject to increase adjustments.

**9. TO RECEIVE AN END YEAR EARMARK RESERVES REPORT AND AGREE ANY DECISIONS**

The committee received up to date report and clerk recommendations. As proposed by ES and seconded by BW and with all in favour it was agreed to recommend this to Full Council to be agreed.

Signed:.....

Date:.....



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**10. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY** - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

Event costings and budgeting in relation to staff costs

**11. DATE OF NEXT MEETING**

To be circulated at a later date

Meeting closed at 18:56pm

Signed:.....

Date:.....