



NORTH WALSHAM TOWN COUNCIL

Minutes of the Development & Amenities Meeting

held on Tuesday 16th June 2026 at Cedar House, New Road, North
Walsham NR28 9DE

Present:

Town Councillors: E Seward (ES), H Richardson (HR), J Reid (JR) S Nichols (SN) B Wright (BW)

Town Clerk: Wendy Murphy

Grounds Manager: James Dennis

Members of Public: 0

1. TO APPOINT CHAIR OF DEVELOPMENT AND AMENITIES

Rodger Smith was elected as Chair for the forthcoming year, after a proposal from JR and seconded by HR.

2. TO APPOINT VICE CHAIR OF DEVELOPMENT AND AMENITIES

Stephen Nichols was elected as Vice Chair for the forthcoming year, after a proposal from HR and seconded by JR

3. APOLOGIES FOR ABSENCE

Apologies were received from RS

4. DECLARATIONS OF INTEREST

Cllr Seward – NWIB

5. TO APPROVE MINUTES OF PREVIOUS COUNCIL MEETING

It was **RESOLVED** that the minutes of the Committee Meeting held on 17th March 2026 be agreed and signed as a true record.

6. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Updates were received

7. PUBLIC FORUM

(As per Standing Order 3e-Items on this agenda; Standing Order 3f-Total duration max 15mins; Standing Order 3g-Max 3mins per person; and Standing Order 3h-Questions do not require a response at this meeting)

Signed:

Date:

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None

8. TO RECEIVE ANY UPDATES

The Head Groundman's report was received

9. TO RECEIVE A LETTER REGARDING CEMETERY TREES AND MAKE ANY DECISIONS

A meeting was arranged for 4pm on 17th June for the committee to go and have a look at the tree and report back to full council.

10. TO RECEIVE DETAILS ON THE CHURCH YARD WALL AND MAKE ANY DECISIONS

It was agreed for James to arrange some quotes and then to be taken to Full Council for any decisions

11. TO AGREE TO PURCHASE TWO BENCHES FOR TRACKSIDE

It was agreed to purchase 1 inclusive picnic bench.

12. TO DISCUSS EMAIL RECEIVED FROM WORSTEAD PARISH COUNCIL AND MAKE ANY DECISIONS

It was agreed for a meeting to be arranged for Monday 22nd June to get some ideas for allotments. SN will attend along with James and the clerk.

13. TO DISCUSS A PLAN FOR TOPPLE TESTING IN THE CEMETERY

It was agreed that a social media announcement was needed as well as being in the EDP and Just North Walsham. It was agreed that this should be done in stages (an area in Autumn and then again in spring) with a rolling programmed implementation.

14. TO DISCUSS AND AGREE TO PURCHASE A DOG BIN FOR THIRLBY ROAD, HAPPISBURGH ROAD AND SPENSER AVE.

It was agreed to purchase a 1 bin for Spenser Ave. James will arrange a place for this to be positioned.

15. ITEMS FOR THE NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY

Policies and Risk assessments

16. DATE OF NEXT MEETING

Tuesday 15th September 2026 at 18.30

Meeting closed at 19.53

17. TO CONSIDER PASSING A RESOLUTION, IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THAT THE PUBLIC AND PRESS TO BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED

It was agreed that the Cemetery gates should be kept open and the resident should take photos of any incidents and let the police know.

It was agreed that a trellis should be attached to the welfare unit and a fast-growing climber should be planted