



NORTH WALSHAM TOWN COUNCIL

Minutes of the Finance Meeting

held on 22nd September 2026,
at Cedar House, New Road, North Walsham NR28 9DE

Present: E Seward (ES), B Wright (BW), L Eastwick (LE), P Brand (PB),

Town Clerk: Wendy Murphy

Finance Officer: Jess Page

Members of Public: 1

The meeting opened at 18:30pm

1. TO RECEIVE APOLOGIES FOR ABSENCE

Robert Reid (RR)

2. DECLARATIONS OF INTEREST - (Standing Orders: 13b-pecuniary interest; 13c-personal interest if the code of conduct requires; Councillors will leave the meeting for the item, unless a dispensation is granted)
None

3. TO APPROVE MINUTES OF PREVIOUS MEETING - (Standing Order: 3t vii-approve resolutions made as an accurate record; Standing Order: 12a-emailed with agenda, taken as read)

It was **RESOLVED** that the minutes of the Committee Meeting held on 21st July 2027 be agreed and signed as a true record.

4. UPDATE ON MATTERS FROM PREVIOUS MINUTES

Updates were received

5. TO RECEIVE A VERBAL RFO REPORT

Received

6. TO RECEIVE AUGUST BANK RECONCILIATION

Received

7. TO RECEIVE AN UP-TO-DATE BUDGETING REPORT

Received and as expected with 48% of budget for expenditure and 63% income. Salaries were at 40% of budget at the ½ year accounts

8. TO RECEIVE, REVIEW AND MAKE ANY CHANGES TO FEES

It was **RESOLVED** to increase allotment fees by £5 for 1st October 2027. This is the legal requirement needed for notice to allotment holders. It was agreed that further research was needed for Burial Fees. This would be brought back to the Finance Committee later.

9. TO RECEIVE ANY GRANT APPLICATIONS

None received

10. TO RECEIVE EARMARKED RESERVES STATEMENT AND TO NOTE AN ALLOTMENTS RESERVE

The Earmarked reserves were received and it was agreed to move the \$106 monies received to an allotment reserve.

Signed:.....

Date:.....



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11. TO NOTE THE EXTERNAL AUDITORS REPORT AND CERTIFICATE

The was received and the comments noted and will be taken to Full Council to be noted

12. TO CONSIDER THE INDEPENDENCE OF THE INTERNAL AUDITOR AND ADOPT A POLICY

It was RESOLVED to recommend the Terms of Reference for the Internal Auditor to Full Council to be adopted

13. TO RECEIVE A QUOTE FOR A TRIAL PERIOD OF TWO NEW PUBLIC REFUSE BINS FOR THE MARKET PLACE

It was RESOLVED to accept the quote for the trial period of two new bins in the Market Place but to check with Conservation team to make sure that they would be happy with them.

14. ITEMS FOR NEXT AGENDA/LATE ITEMS FOR DISCUSSION ONLY - (Standing Orders: 9b-Agenda items to be received at least 7 clear days before the meeting; 9f-The Proper Officers decision whether to include the items on the agenda shall be final)

Asset Register

Forecasting report

15. DATE OF NEXT MEETING

20th October 2026 6.30pm

Meeting closed at 19.30

North Walsham Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2026		
	Cash in Hand 01/04/2026		284,918.60
	ADD Receipts 01/04/2026 - 30/09/2026		589,239.61
	SUBTRACT Payments 01/04/2026 - 30/09/2026		874,158.21
	Cash in Hand 30/09/2026 (per Cash Book)		339,166.02
B			534,992.19
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2026	0.00	
	CCLA Savings 30/09/2026	205,000.00	
	Redwood Savings 30/09/2026	92,275.34	
	Unity Trust Account Main 30/09/2026	9,959.00	
	Unity Trust Instant Access Account 30/09/2026	230,123.72	
	Unity Trust Wages Account 30/09/2026	491.50	
	Business Reserve 30/09/2026	0.00	
	Account Main 30/09/2026	0.00	
	Wages 30/09/2026	0.00	
			537,849.56
	Less unrepresented payments		2,857.37
			534,992.19
	Plus unrepresented receipts		
	Adjusted Bank Balance		534,992.19
	A = B Checks out OK		

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Admin		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
7005	Admin Precept	46,330.00	46,330.00			50,300.00	50,300.00		50,300.00						
7010	Admin Annual Commit			15,000.00	15,350.06					16,000.00	12,214.13		12,214.13		
7015	Admin Rates														
7020	Office Equipment			2,000.00	925.10					2,000.00	13.52		13.52		
7025	Subscriptions										532.00		532.00		
7030	Admin Repairs/Mainte			330.00	45.77										
7040	Admin Running Costs			10,500.00	11,837.45		0.98		0.98	11,000.00	3,473.40		3,473.40		
7050	Office Stationary										7.43		7.43		
7055	Office Cleaning										75.98		75.98		
7060	Admin Leases & Agre			17,000.00	25,137.08		16,189.49		16,189.49	17,000.00	13,540.74		13,540.74		
7065	Lease Phones/tablet										755.25		755.25		
7070	Admin Sundries														
7080	Admin Interest/Bank C	15,000.00	15,632.33		356.15	14,000.00	7,358.03		7,358.03	300.00	207.65		207.65		
7085	Admin Training			8,500.00	7,676.20					10,000.00	8,469.70		8,469.70		
7090	Legal			7,000.00	12,607.15					3,000.00					
7095	VAT RECLAIM														
SUB TOTAL		61,330.00	61,962.33	60,330.00	73,934.96	64,300.00	73,848.50		73,848.50	59,300.00	39,289.80		39,289.80		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Amenities		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
3005	Amenities Precept	5,000.00	5,000.00			500.00	500.00		500.00						
3010	Amenities Annual Cor			2,000.00	2,020.97					2,500.00	157.20		157.20		
3030	Amenities Repairs/Ma														
3040	Amenities Running Cc		15,536.94												

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

3060	Amenities Leases & A		1.00	19,000.00	14,862.30		1.00		1.00	14,000.00	18,771.69		18,771.69
SUB TOTAL		5,000.00	20,537.94	21,000.00	16,883.27	500.00	501.00		501.00	16,500.00	18,928.89		18,928.89

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Cemetery		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2010	Cemetery Annual Cor			4,000.00	3,697.80					4,500.00	3,712.80		3,712.80		
2030	Cemetery Repairs/Mai				241.67						2,100.00		2,100.00		
2040	Cemetery Running Co			7,500.00	11,610.83					10,000.00	1,473.23		1,473.23		
2300	Cemetery Interments	12,000.00	14,554.00			14,000.00	6,701.00		6,701.00						
2350	Cemetery Memorials	5,000.00	3,818.71		1,339.51	5,000.00	2,186.00		2,186.00						
10408	Cemetery Allotments	400.00	326.90			300.00	201.25		201.25						
10444	Cemetery Staff Costs														
10444	Cemetery CCTV														
SUB TOTAL		17,400.00	18,699.61	11,500.00	16,889.81	19,300.00	9,088.25		9,088.25	14,500.00	7,286.03		7,286.03		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Cemetery Capital		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
10443	Cemetery Capital				31,399.53						4,652.50		4,652.50		
SUB TOTAL					31,399.53						4,652.50		4,652.50		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Cemetery Chapel		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

10429 Chapel Repairs/Mainte			1,000.00	45.77							
10430 Chapel Running Costs			500.00	540.88				500.00	132.12	132.12	
10431 Chapel New Equipmei			1,000.00								
10442 Cemetery Chapel Pre	2,500.00	2,500.00			500.00	500.00	500.00				
10444 Chapel Staff Costs											
10444 Chapel Electricity											
10444 Chapel Water Costs											
SUB TOTAL	2,500.00	2,500.00	2,500.00	586.65	500.00	500.00	500.00	500.00	132.12	132.12	

EARMARKED
RESERVES

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1020	NW Play		11,703.31				1,409.58		1,409.58						
10444	Open Spaces					7,000.00				7,000.00	3,600.00		3,600.00		
10445	Wires accross market														
10446	Street Furniture					7,000.00				7,000.00	3,371.24		3,371.24		
10447	Vehicle Maintenance														
10449	New Projects					9,000.00				9,000.00	15,000.00		15,000.00		
10450	New Cemetery										4,727.50		4,727.50		
10451	Kings Arms Street Pav					10,000.00				10,000.00					
10444	Allotment Reserves						31,575.15		31,575.15						
SUB TOTAL			11,703.31			33,000.00	32,984.73		32,984.73	33,000.00	26,698.74		26,698.74		

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
5	General Precept	80,700.00	80,700.00			28,500.00	28,500.00		28,500.00						

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

10	General Annual Comrn	17,000.00	175.45			500.00	264.45	264.45			
20	General New Equipme	9,000.00	83.33			7,000.00	4,027.86	4,027.86			
30	General Repairs/Maini	8,000.00	9,837.26			4,000.00	7,552.18	7,552.18			
40	General Running Cost	5,700.00	8,337.25			6,000.00	4,784.32	4,784.32			
60	General Leases & Agr	2,500.00									
4020	Streetlights	8,000.00	6,344.88			5,000.00	2,518.56	2,518.56			
10423	General CCTV	16,000.00	5,492.00			4,000.00	469.79	469.79			
10437	General Vehicles	5,000.00	8,673.21				2,476.36	2,476.36			
10444	General Staff Costs						145.72	145.72			
SUB TOTAL		80,700.00	80,700.00	71,200.00	38,943.38	28,500.00	28,500.00	28,500.00	26,500.00	22,239.24	22,239.24

		Last Year 2025-2026				Current Year 2026-2027								Next Year	
Market		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
5010	Market Annual Commi				998.00					1,000.00	1,047.90		1,047.90		
5020	Market New Equipmer									300.00					
5030	Market Repairs/Mainte			300.00	642.92					1,000.00	217.29		217.29		
5040	Market Running Costs			2,000.00	464.11					500.00	210.48		210.48		
5800	Market Market Tolls	13,000.00	9,224.71		85.00	8,000.00	6,636.88		6,636.88						
5850	Market Sunday marke	400.00	645.00			500.00	2,300.00		2,300.00						
5900	Market Events	5,000.00	412.50			1,000.00	37.50		37.50						
5905	Market Carboot		649.72		-9.75	1,000.00									
10443	Market Defib														
10443	Market Electricityy										37.20		37.20		
10443	Market Staff Costs														
SUB TOTAL		18,400.00	10,931.93	2,300.00	2,180.28	10,500.00	8,974.38		8,974.38	2,800.00	1,512.87		1,512.87		

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

		Last Year 2025-2026				Current Year 2026-2027				Next Year					
Miscellaneous		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
9501	Miscellaneous		7,110.00		29,190.71		15,898.00		15,898.00		1,000.00		1,000.00		
SUB TOTAL			7,110.00		29,190.71		15,898.00		15,898.00		1,000.00		1,000.00		

Other		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
8005	Other Precept	29,500.00	29,500.00			39,000.00	39,000.00		39,000.00						
8011	Other Defibrillator			1,500.00	1,723.00					2,000.00	2,125.00		2,125.00		
8031	Other Grants			4,000.00	3,193.46					3,000.00	750.00		750.00		
8041	Advertising		1,575.00		8,047.90		1,550.00		1,550.00	5,000.00	2,785.00		2,785.00		
8071	Mayors Charity		200.00	2,000.00	1.00		57.95		57.95	2,000.00					
8505	Other Events		484.61	15,000.00	24,395.59		210.00		210.00	20,000.00	11,357.11		11,357.11		
10426	Other Donation		1,000.00	7,000.00	7,050.00		2,848.50		2,848.50	7,000.00	4,848.50		4,848.50		
SUB TOTAL		29,500.00	32,759.61	29,500.00	44,410.95	39,000.00	43,666.45		43,666.45	39,000.00	21,865.61		21,865.61		

Pavilion		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
Code	Title					4,400.00	4,400.00		4,400.00						
10245	Pavilion Precept														
10427	Pavilion Annual Commr				6,978.00					7,000.00	480.00			480.00	
10428	Pavilion Repairs/Maint				3,840.26					2,000.00	20,069.00			20,069.00	
10436	Pavilion Leases & Agr		5,040.00		407.66		16,060.00		16,060.00	400.00	1,060.00			1,060.00	

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

SUB TOTAL		5,040.00		11,225.92		4,400.00		20,460.00		20,460.00		9,400.00		21,609.00		21,609.00			
Last Year 2025-2026					Current Year 2026-2027								Next Year						
Salaries		Receipts		Payments		Receipts				Payments				Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget				
10050	Salaries Precept	260,000.00	260,000.00			333,000.00	333,000.00		333,000.00										
10100	Salaries Wages			170,000.00	255,639.57					221,300.00	109,314.20		109,314.20						
10200	Salaries HMRC			40,000.00	66,811.12					50,000.00	34,351.81		34,351.81						
10300	Salaries Pension			60,000.00	74,224.68					60,000.00	37,128.85		37,128.85						
10400	Salaries Unison			200.00	155.25					200.00	138.00		138.00						
SUB TOTAL		260,000.00	260,000.00	270,200.00	396,830.62	333,000.00	333,000.00	333,000.00	331,500.00	180,932.86	180,932.86								
Last Year 2025-2026					Current Year 2026-2027								Next Year						
Street Furniture		Receipts		Payments		Receipts				Payments				Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget				
4005	Bins																		
4010	Benches																		
SUB TOTAL																			
Last Year 2025-2026					Current Year 2026-2027								Next Year						
Trackside/Skate park		Receipts		Payments		Receipts				Payments				Receipts	Payments				
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget				
10401	Trackside/Skatepark F	3,000.00	3,000.00			3,900.00	3,900.00		3,900.00										
10410	Trackside Annual Corr			400.00	201.60					400.00									
10412	Trackside Repairs/Mai			2,000.00	28,751.53					2,000.00									

North Walsham Town Council

20 October 2026 (2026-2027)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

10413 Trackside Running Co			600.00	2,739.43				1,500.00	511.88	511.88	
10414 Trackside Leases & A											
10416 Trackside (NEW) Play											
10443 Trackside Defib											
10443 Trackside Electricity									40.83	40.83	
10443 Trackside Staff Costs											
SUB TOTAL	3,000.00	3,000.00	3,000.00	31,692.56	3,900.00	3,900.00	3,900.00	3,900.00	552.71	552.71	

Vehicle Compound		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
10432	Vehicle Compound Re				290.27										
10433	Vehicle Compound Ru			1,000.00	562.03					700.00	123.66		123.66		
10434	Vehicle Compound An			1,000.00	273.76					600.00	274.04		274.04		
10435	Vehicle Compound Ne									700.00					
10443	Vehicle Compound Pr	2,000.00	2,000.00			2,000.00	2,000.00		2,000.00						
10443	Vehicle Compound Elk										36.33		36.33		
SUB TOTAL		2,000.00	2,000.00	2,000.00	1,126.06	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	434.03	434.03			

War Memorial Park		Last Year 2025-2026				Current Year 2026-2027								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1010	W M Park Annual Cor			250.00	201.60										
1030	W M Park Repairs/Ma				544.29						595.62		595.62		
1040	W M Park Running Cc		100.00		3,859.09		20.00		20.00		744.06		744.06		
10409	W M Park Allotments		100.00				100.00		100.00						
10455	W M New Equipment				2,875.00										

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2026 and 20/10/2026)

SUB TOTAL		200.00		250.00	7,479.98	120.00			120.00	1,339.68				1,339.68			
Last Year 2025-2026					Current Year 2026-2027								Next Year				
Woodville		Receipts		Payments		Receipts				Payments				Receipts	Payments		
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget		
10402	Woodville Precept	1,700.00	1,700.00			1,500.00	1,500.00		1,500.00								
10403	Woodville Annual Corr			200.00	100.80					200.00							
10404	Woodville New Equipm									500.00							
10405	Woodville Repairs/Mai			500.00						800.00							
10406	Woodville Running Co			500.00													
10443	Woodville Staff Costs																
SUB TOTAL		1,700.00	1,700.00	1,200.00	100.80	1,500.00	1,500.00		1,500.00	1,500.00							
Summary																	
TOTAL		481,530.00	518,844.73	474,980.00	702,875.48	540,400.00	574,941.31		574,941.31	540,400.00	348,474.08		348,474.08				

North Walsham Town Council

20 October 2026 (2026-2027)

Receipts and Payments Forecast

All Cost Centres and Codes (Between 01/12/2026 and 31/03/2027)

Admin

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
7005	Admin Precept	50,300.00	50,300.00		50,300.00							
7010	Admin Annual Commitr						16,000.00	12,214.13	200.00	12,414.13	3,585.87	3,585.87
7015	Admin Rates											
7020	Office Equipment						2,000.00	13.52		13.52	1,986.48	1,986.48
7025	Subscriptions							532.00		532.00	-532.00	-532.00
7040	Admin Running Costs		0.98		0.98	0.98	11,000.00	3,473.40	600.00	4,073.40	6,926.60	6,927.58
7050	Office Stationary							57.38		57.38	-57.38	-57.38
7055	Office Cleaning							75.98		75.98	-75.98	-75.98
7060	Admin Leases & Agree		16,189.49		16,189.49	16,189.49	17,000.00	13,540.74	10,000.00	23,540.74	-6,540.74	9,648.75
7065	Lease Phones/tablet							755.25		755.25	-755.25	-755.25
7080	Admin Interest/Bank C	14,000.00	7,358.03		7,358.03	-6,641.97	300.00	207.65		207.65	92.35	-6,549.62
7085	Admin Training						10,000.00	8,531.20	1,200.00	9,731.20	268.80	268.80
7090	Legal						3,000.00				3,000.00	3,000.00
7095	VAT RECLAIM											
SUB TOTAL		64,300.00	73,848.50		73,848.50	9,548.50	59,300.00	39,401.25	12,000.00	51,401.25	7,898.75	17,447.25

Amenities

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
3005	Amenities Precept	500.00	500.00	250.00	750.00	250.00						250.00
3010	Amenities Annual Com						2,500.00	157.20	200.00	357.20	2,142.80	2,142.80
3060	Amenities Leases & A		1.00		1.00	1.00	14,000.00	18,771.69	80.00	18,851.69	-4,851.69	-4,850.69
SUB TOTAL		500.00	501.00	250.00	751.00	251.00	16,500.00	18,928.89	280.00	19,208.89	-2,708.89	-2,457.89

Cemetery

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
2010	Cemetery Annual Com						4,500.00	3,712.80	80.00	3,792.80	707.20	707.20
2030	Cemetery Repairs/Mai							2,100.00	80.00	2,180.00	-2,180.00	-2,180.00
2040	Cemetery Running Cos						10,000.00	1,473.23	80.00	1,553.23	8,446.77	8,446.77
2300	Cemetery Interments	14,000.00	6,701.00	1,600.00	8,301.00	-5,699.00						-5,699.00
2350	Cemetery Memorials	5,000.00	2,186.00	800.00	2,986.00	-2,014.00						-2,014.00
10408	Cemetery Allotments	300.00	201.25		201.25	-98.75						-98.75
10444	Cemetery Staff Costs											
10444	Cemetery CCTV											
SUB TOTAL		19,300.00	9,088.25	2,400.00	11,488.25	-7,811.75	14,500.00	7,286.03	240.00	7,526.03	6,973.97	-837.78

North Walsham Town Council

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All Cost Centres and Codes (Between 01/12/2026 and 31/03/2027)

Cemetery Capital

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10443	Cemetery Capital							4,652.50		4,652.50	-4,652.50	-4,652.50
SUB TOTAL								4,652.50		4,652.50	-4,652.50	-4,652.50

Cemetery Chapel

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10429	Chapel Repairs/Mainte								80.00	80.00	-80.00	-80.00
10430	Chapel Running Costs						500.00	132.12	80.00	212.12	287.88	287.88
10442	Cemetery Chapel Prec	500.00	500.00		500.00							
10444	Chapel Staff Costs											
10444	Chapel Electricity											
10444	Chapel Water Costs											
SUB TOTAL		500.00	500.00		500.00		500.00	132.12	160.00	292.12	207.88	207.88

EARMARKED RESERVE

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1020	NW Play		1,409.58	704.79	2,114.37	2,114.37						2,114.37
10444	Open Spaces	7,000.00				-7,000.00	7,000.00	3,600.00		3,600.00	3,400.00	-3,600.00
10445	Wires accross market											
10446	Street Furniture	7,000.00				-7,000.00	7,000.00	3,371.24		3,371.24	3,628.76	-3,371.24
10447	Vehicle Maintenance (											
10449	New Projects	9,000.00				-9,000.00	9,000.00	15,000.00		15,000.00	-6,000.00	-15,000.00
10450	New Cemetery							4,727.50		4,727.50	-4,727.50	-4,727.50
10451	Kings Arms Street Pav	10,000.00				-10,000.00	10,000.00				10,000.00	
10444	Allotment Reserves		31,575.15		31,575.15	31,575.15						31,575.15
SUB TOTAL		33,000.00	32,984.73	704.79	33,689.52	689.52	33,000.00	26,698.74		26,698.74	6,301.26	6,990.78

General

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
5	General Precept	28,500.00	28,500.00		28,500.00							
10	General Annual Comm						500.00	264.45	200.00	464.45	35.55	35.55
20	General New Equipme						7,000.00	4,027.86	200.00	4,227.86	2,772.14	2,772.14
30	General Repairs/Maint						4,000.00	7,552.18	800.00	8,352.18	-4,352.18	-4,352.18
40	General Running Costs						6,000.00	4,872.47	800.00	5,672.47	327.53	327.53
4020	Streetlights						5,000.00	2,518.56		2,518.56	2,481.44	2,481.44

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10423 General CCTV				4,000.00	469.79	2,000.00	2,469.79	1,530.21	1,530.21
10437 General Vehicles					2,476.36	2,000.00	4,476.36	-4,476.36	-4,476.36
10444(General Staff Costs					145.72		145.72	-145.72	-145.72

SUB TOTAL	28,500.00	28,500.00	28,500.00	26,500.00	22,327.39	6,000.00	28,327.39	-1,827.39	-1,827.39
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Market

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
5010	Market Annual Commit						1,000.00	1,047.90	80.00	1,127.90	-127.90	-127.90
5020	Market New Equipmen						300.00				300.00	300.00
5030	Market Repairs/Mainte						1,000.00	217.29	80.00	297.29	702.71	702.71
5040	Market Running Costs						500.00	210.48	80.00	290.48	209.52	209.52
5800	Market Market Tolls	8,000.00	6,636.88	2,000.00	8,636.88	636.88						636.88
5850	Market Sunday market	500.00	2,300.00	800.00	3,100.00	2,600.00						2,600.00
5900	Market Events	1,000.00	37.50		37.50	-962.50						-962.50
5905	Market Carboot	1,000.00		333.32	333.32	-666.68						-666.68
104437	Market Defib											
104438	Market Electricityy							37.20		37.20	-37.20	-37.20
104439	Market Staff Costs											
SUB TOTAL		10,500.00	8,974.38	3,133.32	12,107.70	1,607.70	2,800.00	1,512.87	240.00	1,752.87	1,047.13	2,654.83

Miscellaneous

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
9501	Miscellaneous		15,898.00		15,898.00	15,898.00		1,000.00		1,000.00	-1,000.00	14,898.00
SUB TOTAL			15,898.00		15,898.00	15,898.00		1,000.00		1,000.00	-1,000.00	14,898.00

Other

		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
8005	Other Precept	39,000.00	39,000.00		39,000.00							
8011	Other Defibrillator						2,000.00	2,125.00		2,125.00	-125.00	-125.00
8031	Other Grants						3,000.00	750.00	600.00	1,350.00	1,650.00	1,650.00
8041	Advertising		1,550.00		1,550.00	1,550.00	5,000.00	2,785.00	400.00	3,185.00	1,815.00	3,365.00
8071	Mayors Charity		57.95		57.95	57.95	2,000.00				2,000.00	2,057.95
8505	Other Events		210.00		210.00	210.00	20,000.00	11,357.11	4,000.00	15,357.11	4,642.89	4,852.89
10426	Other Donation		2,848.50		2,848.50	2,848.50	7,000.00	4,848.50	3,200.00	8,048.50	-1,048.50	1,800.00
SUB TOTAL		39,000.00	43,666.45		43,666.45	4,666.45	39,000.00	21,865.61	8,200.00	30,065.61	8,934.39	13,600.84

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Pavilion		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10245	Pavilion Precept	4,400.00	4,400.00		4,400.00							
10427	Pavilion Annual Comm						7,000.00	480.00		480.00	6,520.00	6,520.00
10428	Pavilion Repairs/Maint						2,000.00	20,069.00		20,069.00	-18,069.00	-18,069.00
10436	Pavilion Leases & Agre		16,060.00		16,060.00	16,060.00	400.00	1,060.00		1,060.00	-660.00	15,400.00
SUB TOTAL		4,400.00	20,460.00		20,460.00	16,060.00	9,400.00	21,609.00		21,609.00	-12,209.00	3,851.00

Salaries		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10050	Salaries Precept	333,000.00	333,000.00		333,000.00							
10100	Salaries Wages						221,300.00	109,314.20	60,000.00	169,314.20	51,985.80	51,985.80
10200	Salaries HMRC						50,000.00	34,351.81	24,000.00	58,351.81	-8,351.81	-8,351.81
10300	Salaries Pension						60,000.00	37,128.85	21,200.00	58,328.85	1,671.15	1,671.15
10400	Salaries Unison						200.00	138.00	82.80	220.80	-20.80	-20.80
SUB TOTAL		333,000.00	333,000.00		333,000.00		331,500.00	180,932.86	105,282.80	286,215.66	45,284.34	45,284.34

Street Furniture		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
4005	Bins											
4010	Benches											
SUB TOTAL												

Trackside/Skatepark		Receipts					Payments					Net Position
Code	Title	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10401	Trackside/Skatepark P	3,900.00	3,900.00		3,900.00							
10410	Trackside Annual Com						400.00				400.00	400.00
10412	Trackside Repairs/Mair						2,000.00				2,000.00	2,000.00
10413	Trackside Running Cos						1,500.00	511.88	200.00	711.88	788.12	788.12
10443	Trackside Defib											
10443	Trackside Electricity							40.83		40.83	-40.83	-40.83
10443	Trackside Staff Costs											
SUB TOTAL		3,900.00	3,900.00		3,900.00		3,900.00	552.71	200.00	752.71	3,147.29	3,147.29

North Walsham Town Council

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All Cost Centres and Codes (Between 01/12/2026 and 31/03/2027)

Vehicle Compound

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10433	Vehicle Compound Rui						700.00	123.66	40.00	163.66	536.34	536.34
10434	Vehicle Compound Anr						600.00	274.04	-20.00	254.04	345.96	345.96
10435	Vehicle Compound Nei						700.00				700.00	700.00
10443	Vehicle Compound Pre	2,000.00	2,000.00		2,000.00							
10443	Vehicle Compound Ele							36.33		36.33	-36.33	-36.33
SUB TOTAL		2,000.00	2,000.00		2,000.00		2,000.00	434.03	20.00	454.03	1,545.97	1,545.97

War Memorial Park

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1030	W M Park Repairs/Mai							595.62	80.00	675.62	-675.62	-675.62
1040	W M Park Running Co		20.00		20.00	20.00		744.06	80.00	824.06	-824.06	-804.06
10409	W M Park Allotments		100.00		100.00	100.00						100.00
SUB TOTAL			120.00		120.00	120.00		1,339.68	160.00	1,499.68	-1,499.68	-1,379.68

Woodville

Code	Title	Receipts					Payments					Net Position
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10402	Woodville Precept	1,500.00	1,500.00		1,500.00							
10403	Woodville Annual Com						200.00				200.00	200.00
10404	Woodville New Equipm						500.00				500.00	500.00
10405	Woodville Repairs/Mai						800.00				800.00	800.00
10443	Woodville Staff Costs											
SUB TOTAL		1,500.00	1,500.00		1,500.00		1,500.00				1,500.00	1,500.00

Summary

NET TOTAL	540,400.00	574,941.31	6,488.11	581,429.42	41,029.42	540,400.00	348,673.68	132,782.80	481,456.48	58,943.52	99,972.94
V.A.T.				16,265.95					16,335.94		
GROSS TOTAL				597,695.37					497,792.42		

	North Walsham P	North Walsham N/P	Holt	P	Holt N/P	%	Stalham P	Stalham N/P	%	Wroxham P	Wroxham N/P	%	Aylsham P	Alysham N/P	%	Cromer P	Cromer N/P	%	Fakenham	Fakenham	I %	Sheringhan	Sheringham N %
Interments:																							
Child Under 12	0.00	0.00	0.00	0.00			120.00	295.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00			
Child 12years +	0.00	0.00	215.00	430.00			225.00	735.00		0.00	0.00		0.00	0.00		0.00	0.00		250.00	375.00			
Burial - 18 years +	387.00	775.00	215.00	430.00			0.00	0.00		400.00	850.00		338.00	676.00		617.50	656.00		0.00	0.00			
Burial - Reopener	387.00	775.00	0.00	0.00			0.00	0.00		400.00	850.00		0.00	0.00		570.50	609.00		0.00	0.00			
Ashes - Single	136.00	232.00	190.00	380.00			150.00	485.00		300.00	600.00		177.00	354.00		225.00	247.00		150.00	0.00			
Ashes - Double	136.00	232.00	0.00	0.00			0.00	0.00		300.00	600.00		0.00	0.00		225.00	247.00		0.00	0.00			
Ashes into 'Tablet Area'	0.00	0.00	95.00	190.00			0.00	0.00		0.00	0.00		0.00	0.00		289.00	346.80		0.00	0.00			
Exclusive Rights:																							
Child Under 18	0.00	0.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		25.00	25.00		0.00	0.00			
Child 12Yrs-18Yrs	0.00	0.00	0.00	0.00			120.00	440.00		0.00	0.00		0.00	0.00		0.00	0.00		90.00	0.00			
Burial - Single	239.00	539.00	385.00	770.00			295.00	1120.00		600.00	1100.00		338.00	676.00		726.00	875.20		325.00	488.00			
Burial - Double	239.00	539.00	0.00	0.00			0.00	0.00		600.00	1100.00		0.00	0.00		0.00	0.00		0.00	0.00			
Ashes - Single	135.00	260.00	190.00	380.00			150.00	550.00		300.00	600.00		0.00	0.00		0.00	0.00		150.00	0.00			
Ashes - Double	135.00	260.00	0.00	0.00			0.00	0.00		300.00	600.00		0.00	0.00		0.00	0.00		0.00	0.00			
Change of Ownership	0.00	0.00	0.00	0.00			30.00	0.00		0.00	0.00		25.00	50.00		50.00	50.00		40.00	0.00			
Burial into 'Tablet Area'	0.00	0.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		289.00	346.80		0.00	0.00			
Memorials:																							
Headstone	127.00	255.00	190.00	380.00			90.00	90.00		0.00	0.00		198.00	396.00		330.00	396.00		325.00	0.00			
Vase	81.00	163.00	75.00	150.00			40.00	40.00		0.00	0.00		94.00	188.00		330.00	396.00		80.00	0.00			
Tablet	81.00	163.00	140.00	280.00			55.00	55.00		0.00	0.00		94.00	188.00		330.00	396.00		150.00	0.00			
Desktop/ Book	108.00	216.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		100.00	0.00			
Wooden Cross	0.00	0.00	0.00	0.00			55.00	55.00		0.00	0.00		0.00	0.00		0.00	0.00		60.00	0.00			
Additional Inscription	62.00	124.00	75.00	150.00			0.00	0.00		0.00	0.00		42.00	84.00		165.00	198.00		70.00	0.00			
Use of Chapel	44.00	44.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0	
Fees to bury outside Cem hours	62.00	118.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		140.00	140.00		0.00	0.00			
Admin fee	0.00	0.00	25.00	25.00			30.00	30.00		0.00	0.00		28.00	56.00		50.00	60.00		22.00	0.00			
5 year Extension of memorial licence	0.00	0.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		38.50	46.20		0.00	0.00			
Soil removal	0.00	0.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		25.00	25.00		0.00	0.00			
Yearly Grave Maintenance fee Cem	0.00	0.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		240.00	0.00			
Yearly Grave Maintenance fee Mem	0.00	0.00	0.00	0.00			0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00						
Digging Included in fees							Digging Fee Not Included							Digging Included in fees									

Single Burial
3 hrs digging
0.75 hrs prep for service
2 hrs backfilling

£296.76

Double Burial
5 hrs digging
0.75 hrs prep for service
2.75 hrs backfilling

£438.69

Re-opener Burial
2.5hrs digging
0.75 hrs prep for service
2 hrs backfilling

£270.95

Ashes
1 hr digging
0.5 hrs prep for service
0.5 hrs backfilling

**Staff Dependant – Range below
£28.00- £44.00**

Ashes Re-open
0.75 hrs digging
0.5 hrs prep for service
0.5 hrs backfilling

**Staff Dependant – Range below
£24.00-£39.00**

20l diesel - £39.98 based on Diesel cost on 5th October 2026
1 grease tube – Approx £7.00
1.5 Head Grounds time - £32.76

On site inspection/ service on digger - £565 (Matthew Williams Digger Hire Ltd)

LAND BUILDINGS & CONTENTS

Description	Bought	Replace	Insurance	Description	Bought	Replace	Insurance
WAR MEMORIAL PARK, Yarmouth Rd NR28 9AY				CHAPEL CEMETERY, Mundesley Rd NR28 0DS			
PARK - Land (Part 0)				CHAPEL - Land (Part 0)			
Admission signs	July 1947	1	Pub Liability	SEATs (Part 0)	Aug 1886	212	Pub Liability
Garden Pits (Memorial Park)	Nov 2003	1	Pub Liability	CHAPEL - Buildings (Part A)		237	
		2		Chapel		230,000	230,000
PARK - Buildings (Part A)				Workshop/Chapel		180,000	180,000
Park Pavilion	1957	490,000	Not insured	Chapel Cem. iron Gates/pillars x2		430,000	
Park Shed		2,874	7,874	CHAPEL - Features & Fittings (Part C)			
		497,874		Chapel Cem. iron Gates/pillars x2		18,340	18,340
PARK - Contents (Part 0)				Seats x5		2,000	Not insured
Park 1005				Seats x2		904	Not insured
Petrol store	300	300	Seeds bins x1		70	Not insured	
				Accessible picnic bench	Oct 24	364	
					21,678		
				CHAPEL - Contents (Part 0)			
PARK - Features & Fittings (Part C)							
Park - iron gates/brick pillars x2						8,080	6,080
Flagpole	Sept 2021	1,008	Not insured			6,080	
CCTV	-2,233	May 2018	750	Not insured			
CCTV on Pavilion		750	Not insured				
War Memorial - park		5,481	Not insured	Lectern		808	
Obelisk x4 war memorial garden	Dec 2021	5,211	Not insured	Advertisement Trail		1,614	1,614
Queen memorial stone	July 2021	1,125		CHAPEL WORKSHOP - Contents (Part 0)			
Osire memorial stone	July 2021	1,125		Green boards etc	Jan 2015	5,335	
Remembrance Stone (Black)	Jan 2022	5,200				3,335	3,335
Dog bins x3		210	Not insured				
Litter bins x10		2,000	Not insured				
Yarmouth		2,400	Not insured			250	
seats x4		6,328	Not insured	Funeral boards		498	
Picnic benches - c/s kiddie park x3	May 2019	988	Not insured				
D-day bench	March 2025	1,695				250	250
VJVE bench	May 2025	1,695					
Men Achseway/Lettering	Aug 2024	945					
Accessible picnic bench	Jun-26	797					
Accessible picnic bench	Jun-26	797					
		68,900					
PARK - Sign Equipment (Part C)							
Hand Blue	June 2019	2,800					
Cross Trailer	June 2019	3,400					
Spinning Bike	June 2019	2,945					
Escalant Blue	June 2019	1,856					
Disinfect/raise	June 2019	720					
Parallel Bars	June 2019	915					
Sh up Bench	June 2019	1,695					
Triple pull up bar	June 2019	950					
Triple pull up bar	June 2019	550					
		16,536					
PARK - Play Equipment (Part C)							
Slide - Essential 1.5m (Hag)	Nov 2016	1,699					
Slide - Nexus Big (Hag)	Nov 2016	2,057					
Slide - Tubular slide in dip (Hag)	Mar 2017	6,241					
Olympic 2 set east swing 2.4m (Hag)	Nov 2016	1,299					
Mirage Seat Assembly 8ft. (Hag)	Nov 2016	378					
Climbing frame - wickstead		17,613					
Rocking horse - wickstead							
Lion spring saws - SMP							
Tween other (Blue/yellow) - SMP	2008						
11-Multi Activity unit							
Horseshot bar (Blue/yellow)							
Basketball post							
Goal posts (Football) 6.5m x 2m							
		29,287					
PARK - Kiddies Play Equipment (Part C)							
Slide - Essential 1.5m (Hag)	Nov 2016	1,699					
Slide - Nexus Big (Hag)	Nov 2016	2,057					
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Horseshot bar (Blue/yellow)							
Basketball post							
Goal posts (Football) 6.5m x 2m							
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PARK - Kids Play Equipment (Part C)							
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Horseshot bar (Blue/yellow)							
Basketball post							
Goal posts (Football) 6.5m x 2m							
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North Walsham Town Council
Reserves Balance
2026-2027

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Cemetery	41,600.47				41,600.47
Total Capital	41,600.47				41,600.47
Earmarked					
New Cemetary	20,000.00	10,000.00			30,000.00
Vehicle Maintenance	10,000.00	5,000.00			15,000.00
NW Play	21,703.31	32,000.00			53,703.31
New Projects		15,000.00	15,000.00		0.00
Open Spaces		9,000.00	3,600.00		5,400.00
Street Furniture		9,000.00	3,371.24		5,628.76
Wires across Market		10,000.00			10,000.00
Kings Arms Street Pavement		10,000.00			10,000.00
Allotment Reserves				31,575.15	31,575.15
Total Earmarked	51,703.31	100,000.00	21,971.24	31,575.15	161,307.22
TOTAL RESERVE	93,303.78	100,000.00	21,971.24	31,575.15	202,907.69
GENERAL FUND					341,007.81
TOTAL FUNDS					543,915.50